

Key Decision Details

Decision Name	COMPREHENSIVE PERFORMANCE ASSESSMENT
Date of Decision	02 September 2004
Decision maker	
Describe the Decision taken	The report on the outcome of the CPR was noted. Further reports were requested on progress against the Improvement Plan.
What were the reasons for taking the Decision?	To acquaint the Cabinet with the outcome of the CPA
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	CPA Covering final report CPA final report
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	CPA Covering final report CPA final report

Key Decision Details

Decision Name Financial Strategy

Date of Decision 02 September 2004

Decision maker Cabinet

Describe the Decision taken

The report on the financial strategy is to be submitted to the Overview and Scrutiny Panel (Planning and Finance) for comments and the Panel is to be informed that the Cabinet has expressed a preference initially for the 'mid-course' option and an increase in Council tax equivalent to £12 per year deliberations.

A further report was requested for the next meeting.

What were the reasons for taking the Decision?

To consider the Council's future financial strategy

What alternative options were considered and rejected?

none

Conflict of interest and dispensation

none

Is the decision a Key Decision?

Yes

Was the decision included in the Forward Plan

Yes

Was the decision subject to the urgency proceedings?

No

List the background papers to any report considered by the Decision Taker

AR FINANCIAL STRATEGY

Person Making this report

Date upon which the Decision will come into force, subject to no call-in

13 September 2004

Accompanying Documents

AR FINANCIAL STRATEGY

Key Decision Details

Decision Name REVENUE OUTTURN 2003/04

Date of Decision 02 September 2004

Decision maker

The level of outturn expenditure as at 31st March 2004 was noted.

Describe the Decision taken

The carry forward of expenditure in excess of the underspending to the current year to enable schemes to be completed was noted.

The action taken by the Director of Commerce and Technology as set out in section 3 of the report was noted.

What were the reasons for taking the Decision?

To acquaint the Cabinet with the 2003/04 budget outturn, the reallocation of the underspend and determinations by the Director of Commerce and Technology

What alternative options were considered and rejected?

none

Conflict of interest and dispensation

none

Is the decision a Key Decision?

No

Was the decision included in the Forward Plan

No

Was the decision subject to the urgency proceedings?

No

List the background papers to any report considered by the Decision Taker

AR OUTTURN 2ND SEPTEMBER 2004

Person Making this report

Date upon which the Decision will come into force, subject to no call-in

13 September 2004

Accompanying

AR OUTTURN 2ND SEPTEMBER

Key Decision Details

Decision Name	Medium Term Plan Requests for Release of Funds
Date of Decision	02 September 2004
Decision maker	Cabinet
Describe the Decision taken	The release of the funds requested was approved.
What were the reasons for taking the Decision?	To release funds in the MTP.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	Release Cabinet 2 September 04
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	Release Cabinet 2 September 04

Key Decision Details

Decision Name	BASE BUDGET REVIEW - PROGRESS
Date of Decision	02 September 2004
Decision maker	The content of the report on the Base Budget Review was noted.
Describe the Decision taken	The Overview and Scrutiny Panel (Planning and Finance) is to be informed that their work on the Council's fees and charges should be completed expeditiously in order that the findings of the Base Budget Review can be implemented in the 2005/06 financial year.
What were the reasons for taking the Decision?	To convey to the Cabinet the views of the Overview and Scrutiny Panel (Planning and Finance) on the Base Budget Review.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	Base Budget Review- Progress020904
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	Base Budget Review- Progress020904

Key Decision Details

Decision Name	Asset Management Plan
Date of Decision	02 September 2004
Decision maker	Cabinet
Describe the Decision taken	The Council's performance against national performance indicators was noted. The performance indicator information contained in Appendix A to the report was endorsed for submission to the Office of the Deputy Prime Minister.
What were the reasons for taking the Decision?	To acquaint the Cabinet with the Council's performance against national performance indicators
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	Yes
Was the decision included in the Forward Plan	Yes
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	Asset Management Plan AMP Appendix A
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	Asset Management Plan

Key Decision Details

Decision Name	TREASURY MANAGEMENT INVESTMENT PERFORMANCE
Date of Decision	02 September 2004
Decision maker	
Describe the Decision taken	A report on the levels of performance achieved during the quarter 1st April to 30th June 2004 by three external fund managers in the matter of investment of the Council's capital receipts was received and noted.
What were the reasons for taking the Decision?	To acquaint the Cabinet with the performance of the Council's investment funds.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	TREASURY MGT Sept 2004 Apr to June 2004
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	TREASURY MGT Sept 2004 Apr to June 2004

Key Decision Details

Decision Name	Council Funding of Mandatory Disabled Facilities Grants
Date of Decision	02 September 2004
Decision maker	Cabinet
Describe the Decision taken	<p>A report on the uptake of Disabled Facilities Grants on the first quarter of 2004 was noted.</p> <p>A supplementary capital estimate of £492,000 was approved.</p> <p>A further monitoring report was requested in November to include the position to the end of the second quarter 2004.</p>
What were the reasons for taking the Decision?	<p>To inform the Cabinet of the uptake of DFGs and to request a supplementary capital estimate to allow further applications to be processed</p>
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	Yes
Was the decision included in the Forward Plan	Yes
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	Cabinet Report DFG report 02.09.04
Person Making this report	
Date upon which the	13 September 2004

Decision will come into force, subject to no call-in

Accompanying Documents Cabinet Report DFG report 02.09.04

Key Decision Details

Decision Name	QUARTERLY SUMMARY OF DEBTS WRITTEN OFF
Date of Decision	02 September 2004
Decision maker	
Describe the Decision taken	A report summarising debt which had been written off as irrecoverable during the period April to June 2004 was received and noted.
What were the reasons for taking the Decision?	To inform the Cabinet of debts recently written off.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	IRRECOVERABLE ITEMS FOR CABINET JUN04
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	IRRECOVERABLE ITEMS FOR

Key Decision Details

Decision Name	Waste PFI Governance and Procurement Issues
Date of Decision	02 September 2004
Decision maker	Cabinet
Describe the Decision taken	<p>The decision not to include the District Council's waste collection services within the proposed PFI arrangement was endorsed.</p> <p>The Director of Operational Services, after consultation with the Leader of the Council on any textual changes, was authorised to sign the Statement of Understanding appended to the report now submitted on behalf of the Council.</p>
What were the reasons for taking the Decision?	<p>To request the Cabinet to endorse the decision not to proceed with the PFI and to request authority to sign a memorandum of understanding for waste disposal.</p>
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	I C Bates R L Clarke
Is the decision a Key Decision?	Yes
Was the decision included in the Forward Plan	Yes
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	040902 waste pfi final
Person Making this report	

Date upon which the Decision will come into force, subject to no call-in 13 September 2004

Accompanying Documents 040902 waste pfi final

Key Decision Details

Decision Name ENERGY EFFICIENCY PARTNERSHIP PROPOSAL

Date of Decision 02 September 2004

Decision maker

The establishment of the partnership with Enact Energy Management Ltd was approved.

Describe the Decision taken

The Head of Environmental Health Services was authorised to sign a Memorandum of Understanding with Enact Energy Management Ltd.

What were the reasons for taking the Decision?

To seek approval to enter in to a partnership to promote home energy efficiency.

What alternative options were considered and rejected?

none

Conflict of interest and dispensation

none

Is the decision a Key Decision?

No

Was the decision included in the Forward Plan

No

Was the decision subject to the urgency proceedings?

No

List the background papers to any report considered by the Decision Taker

HEAT Cambs Cabinet Report

Person Making this report

Date upon which the Decision will come into force, subject to no call-in 13 September 2004

Accompanying Documents HEAT Cambs Cabinet Report

Key Decision Details

Decision Name DISTRICT COUNCIL
HEADQUARTERS AND OTHER
OFFICE ACCOMMODATION
MEMBERS' ADVISORY GROUP

Date of Decision 02 September 2004

Decision maker

The reports of the meetings of the District Council Headquarters and Other Office Accommodation Members' Advisory Group held on 29th July and 23rd August 2004 were received and noted.

The following principles for the Council's new/refurbished headquarters were adopted:

Describe the Decision taken

- ◆ The Chief Executive, Directors and their Personal Assistants will be provided with cellular offices, unless agreed otherwise by the Chief Executive;
- ◆ Heads of Service may select either a cellular office or open plan accommodation;
- ◆ Below the level of Head of Service the Chief Executive may authorise the provision of cellular office accommodation in exceptional circumstances;
- ◆ Hot desking and home working will be

actively pursued with appropriate arrangements being put in place to support participating employees;

- ◆ Consideration will be given to relocating suitable activities/services to the new depot premises;
- ◆ The Call Centre will not be accommodated in the new headquarters building but its location may be reviewed at a future date;
- ◆ No provision for smoking areas will be made in the new headquarters building;
- ◆ Provision for video conferencing will be incorporated in the new headquarters building;
- ◆ The programme of electronic document management will be accelerated and expanded;
- ◆ Catering facilities will be provided by a franchise private sector outlet open to the public and limited subsidy provided to employees initially;
- ◆ Car parking to reflect normal standards of provision for office accommodation: there will be a reduction in the existing level of provision;
- ◆ The Customer Service Centre will be located within or in close proximity to the headquarters building, and
- ◆ No public access will be provided to the

headquarters building except to the Council Chamber and public meeting rooms.

What were the reasons for taking the Decision? To consider the advice of the Members' Advisory Group on the Council's future accommodation requirements.

What alternative options were considered and rejected? none

Conflict of interest and dispensation none

Is the decision a Key Decision? No

Was the decision included in the Forward Plan No

Was the decision subject to the urgency proceedings? No

List the background papers to any report considered by the Decision Taker 29 07 04

Person Making this report

Date upon which the Decision will come into force, subject to no call-in 13 September 2004

Accompanying Documents 29 07 04

Key Decision Details

Decision Name HEADQUARTERS AND DEPOT FEASIBILITY STUDY

Date of Decision 02 September 2004

Decision maker

Describe the Decision The Overview and Scrutiny Panel

taken (Planning and Finance) are to be informed of the reasons for the decision to remain in Huntingdon town centre and that an out of town location will be considered if none of the existing options prove to be viable.

What were the reasons for taking the Decision?

To acquaint the Cabinet with the views of the Overview and Scrutiny Panel (Service Delivery and Resources) on the Council's future accommodation.

What alternative options were considered and rejected?

none

Conflict of interest and dispensation

none

Is the decision a Key Decision?

No

Was the decision included in the Forward Plan

No

Was the decision subject to the urgency proceedings?

No

List the background papers to any report considered by the Decision Taker

Headquarters and Depot feasibility study020904

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OFF ACCOM O&S Annex B

Person Making this report

Date upon which the Decision will come into force, subject to no call-in

13 September 2004

Accompanying Documents

Headquarters and Depot feasibility study020904

OFF ACCOM O&S Annex A

OFF ACCOM O&S Annex B

Key Decision Details

Decision Name	A141 TRANSPORT CORRIDOR IMPROVEMENTS
Date of Decision	02 September 2004
Decision maker	
Describe the Decision taken	A report on improvements planned by Cambridgeshire County Council to the A141 Huntingdon to March Transport Corridor was received and noted.
What were the reasons for taking the Decision?	To acquaint the Cabinet with proposals for the A141.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	040902 A141 transport corridor improvements
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004
Accompanying Documents	040902 A141 transport corridor improvements

Key Decision Details

Decision Name Huntingdonshire Design Guide

Date of Decision 02 September 2004

Decision maker Cabinet

The Huntingdonshire Design Guide, incorporating the specified changes, was adopted as Supplementary Planning Guidance to the Huntingdonshire Local Plan and Cambridgeshire Peterborough Structure Plan.

Describe the Decision taken

Any minor consequential amendments to the text and illustrations that are necessary as a result of these changes were delegated to the Head of Planning Services, after consultation with the Executive Member for Planning Strategy.

What were the reasons for taking the Decision? To include the Design Guide in the Local Development Framework.

What alternative options were considered and rejected?

none

Conflict of interest and dispensation

Is the decision a Key Decision?

Yes

Was the decision included in the Forward Plan

Yes

Was the decision subject to the urgency proceedings?

No

List the background papers to any report considered by the Decision Taker

Cabinet report

Person Making this report

Date upon which the Decision will come into force, subject to no call-in

13 September 2004

Accompanying Documents

Cabinet report

Key Decision Details

Decision Name	HUNTINGDONSHIRE LANDSCAPE AND TOWNSCAPE ASSESSMENT
Date of Decision	02 September 2004
Decision maker	The revised Huntingdonshire Landscape and Townscape Assessment, incorporating the specified changes, was adopted as Supplementary Planning Guidance to the Huntingdonshire Local Plan.
Describe the Decision taken	Any minor consequential amendments to the text and illustrations that are necessary as a result of these changes were delegated to the Head of Planning Services, after consultation with the Executive Member for Planning Strategy.
What were the reasons for taking the Decision?	To include the Landscape and Townscape Assessment in the Local Development Framework.
What alternative options were considered and rejected?	none
Conflict of interest and dispensation	none
Is the decision a Key Decision?	No
Was the decision included in the Forward Plan	No
Was the decision subject to the urgency proceedings?	No
List the background papers to any report considered by the Decision Taker	Cab-Land Town Assessment
Person Making this report	
Date upon which the Decision will come into force, subject to no call-in	13 September 2004

**Accompanying Cab-Land Town Assessment
Documents**